

**ADDITIONS AND RENOVATIONS TO
01730
PENFIELD UNITED METHODIST CHURCH
DATA**

**SECTION
OPERATING AND MAINTENANCE**

PART 1 - GENERAL

- 1.01 THE CONTRACTOR shall assemble two (2) maintenance and instruction manuals, subdivided by Specification Division and Section, including 1 copy of each of the following information for all manufactured equipment in its contract:
- .1 Specification Section number and name.
 - .2 Material or equipment item.
 - .3 Manufacturer's literature including model, type, style, brand name, etc.
 - .4 Supplier, dealer, distributor or fabricator.
 - .5 Installer.
 - .6 Maintenance information for finish products such as carpets, resilient flooring, glazing, etc.
 - .7 Maintenance and operation information for mechanical and electrical equipment and systems including parts lists, wiring and piping diagrams.
 - .8 Copy of special warranty or guarantee documents.
 - .9 Copy of all approved Shop Drawings and product data.
 - .10 Copy of Underwriters Certificate of Approval of Electrical Wiring.
- 1.02 Bind above items in heavy, 3-ring notebook binders, complete with index. Submit to Architect for approval at least three (3) weeks before request for final acceptance of project, and at least one week before scheduled operating instructions.

END OF SECTION 01730