

**ADDITIONS AND RENOVATIONS TO
PENFIELD UNITED METHODIST CHURCH**

**SECTION 01010
SUMMARY OF WORK**

PART 1 - GENERAL

1.01 SUMMARY :

.1 The Owner is: **Penfield United Methodist Church**
1795 Baird Road, Penfield, NY 14526

.2 Section includes:

- .1 Project description.
- .2 Contracts scope description.
- .3 Permits and licenses.
- .4 Contractor's use of the premises.
- .5 Coordination requirements.
- .6 Preconstruction meeting.
- .7 Work sequence.

1.02 PROJECT DESCRIPTION:

.1 The project consists of the General Construction, HVAC, Plumbing and Electric to the additions and renovations project for:

- .1 Exterior site work and Interior Work
- .2 Minor Exterior Work that completes the interior work
- .3 Work relative to the Penfield United Methodist Church per the contract documents prepared by Architectura, P.C. and consultants titled, "**ADDITIONS AND RENOVATIONS TO PENFIELD UNITED METHODIST CHURCH**"
 - .a dated: September 25, 2009

1.03 CONSTRUCTION SCHEDULE:

.1 A construction schedule shall be provided by the Contractor, per Article 3.10 of the **General Conditions of the Contract for Construction**, AIA Document A201.

1.04 CONTRACTS:

.1 The Contract shall include the work described in:

- .1 The agreement.
- .2 The general and special conditions
- .3 Division 1 specification section.
- .4 Section 02060 - Removals
- .5 Section 07840 - Firestopping and Smoke Stopping
- .6 The construction drawings and specifications have multiple contractors responsibilities indicated within singular drawings and specification section, and are not completely separated. Therefore, it is the responsibility of the contractor to review the entire set of drawings to be familiarized with these notes.
- .7 Supplemental Information - Asbestos Report

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**SECTION 01010
SUMMARY OF WORK**

.2 General Construction Contract: This contract includes:

.1 Renovation and new work on the existing building: Concrete patching; Construct new walls; Ornamental metal fabrication and painting; Firestopping; New entrance doors at multiple locations, new steeple, skylights, miscellaneous structural steel installation, new enclosed entrance vestibule, shingle roof covered pedestrian walkway, new ADA compliant restrooms, modifications to existing mechanical, electrical and plumbing systems. New floor and wall tile; Carpet; Painting all spaces adjacent to and impacted by additions and renovation project. New ceilings. Install solid blocking to receive owner provided and installed toilet accessories, mirrors and toilet partitions.

.2 Specification Sections

Section 00100 - Notice to Bidders
Section 00200 - Instruction to Bidders
AIA Document A701 1997 - Instruction to Bidders
Section 00300-GC - Bid Proposal Form – General Construction Contract
AIA Document A101 2007 - Stand Form of Agreement between Owner and Contractor
Section 00500 - Agreement & General Conditions
AIA Document A201 2007 - General Conditions of the Contract for Construction

DIVISION 1 - GENERAL REQUIREMENTS

Section 01010 - Summary of the Work
Section 01040 - Project Coordination
Section 01045 - Cutting and Patching
Section 01100 - Special Project Procedures
Section 01200 - Project Meetings
Section 01310 - Construction Schedule
Section 01340 - Shop Drawings and Submittals
Section 01370 - Contract Cost Breakdown
Section 01500 - Temporary Facilities
Section 01510 - Temporary Light and Power
Section 01631 - Product Substitution
Section 01700 - Contract Closeout
Section 01710 - Cleaning
Section 01730 - Operating & Maintenance Data

DIVISION 2 - SITE

Section 02060 - Removals

DIVISION 3 - CONCRETE

Section 03300 - Cast-In-Place Concrete
Section 03400 - Pre Cast Concrete

DIVISION 4 – MASONRY

Section 04200 – Unit Masonry

DIVISION 5 - METALS

Section 05100 – Structural Metal Framing
Section 05400 - Cold Formed Metal Framing
Section 05500 - Metal Fabrication (Misc. Metals)
Section 05700 - Ornamental Metal

DIVISION 6 - WOOD & PLASTICS

Section 06100 – Rough Framing
Section 06200 - Finish Carpentry & Woodwork
Section 06400 – Architectural Woodwork

DIVISION 7 - THERMAL & MOISTURE PROTECTION

Section 07150 – Waterproofing
Section 07240 – Exterior Insulation Finishing System
Section 07200 – Insulation
Section 07270 – Fire-stopping
Section 07300 – Shingles and Roofing Tiles
Section 07600 – Flashing and Sheet Metal
Section 07700 – Roof Specialties and Accessories
Section 07800 - Skylights

DIVISION 8 - DOORS AND WINDOWS

Section 08200 – Wood Doors
Section 08400 – Entrances and Storefronts
Section 08500 – Metal Windows
Section 08700 – Hardware
Section 08800 - Glazing

DIVISION 9 – FINISHES

Section 09250 - Gypsum Drywall
Section 09300 – Tile
Section 09680 - Carpet
Section 09900 - Painting and Finishing

DIVISION 10 - SPECIALTIES

Section 10155 - Toilet Partitions
Section 10800 - Washroom Accessories

DIVISION 11 - EQUIPMENT - NA

DIVISION 12 - FURNISHINGS - NA

DIVISION 13 - SPECIAL CONSTRUCTION - NA

DIVISION 14 - CONVEYING SYSTEMS - NA

DIVISION 15A – MECHANICAL – ON CONSTRUCTION DOCUMENTS

DIVISION 15B – PLUMBING – ON CONSTRUCTION DOCUMENTS

DIVISION 16 – ELECTRICAL – ON CONSTRUCTION DOCUMENTS

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**SECTION 01010
SUMMARY OF WORK**

.3 Drawings:

- T-1 Title Sheet
- C-1 Code Plans and notes
- C-2 Site Plan

- A-1 Plans and Details
- A-2 Plans and Details
- A-3 Exterior Building Elevations
- A-4 Building Sections
- A-5 Roof Plan and Details
- A-5A Sections & Details
- A-6 Room Finish Plan and Details

- E-1 Electrical Legend, Schedules and Specifications
- E-2 Electrical Removals
- E-3 Lighting and Power Plans

- P-1 Plumbing Plan
- P-2 Plumbing Plan – Underground and Above Ground
- P-3 Plumbing Specifications and Legend

- H-1 HVAC Plans
- H-2 HVAC Schedules and Specifications

1.05 DEFINITIONS:

- .1 Furnish: To supply products to the project site, including delivering ready for unloading and replacing damaged and rejected products.
- .2 Install: To put products in place in the work ready for the intended use, including unloading, unpacking, handling, storing, assembling, installing, erecting, placing, applying, anchoring, working, finishing, curing, protecting, cleaning and similar operations.
- .3 Provide: To furnish and install products.
- .4 Indicated: Shown, noted, scheduled, specified, or drawn, somewhere in the contract documents.
- .5 Required: Work necessary for the completion of the project.

1.06 REGULATORY REQUIREMENTS:

- .1 Submit copies of all permits, licenses, similar permissions obtained, and receipts for fees paid, to the Architect and Owner.

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**SECTION 01010
SUMMARY OF WORK
PAGE 5 OF 5**

1.06 ACCESS TO THE SITE AND USE OF THE PREMISES:

- .1 The Owner will continue to occupy the existing building during the construction period.
 - .1 The Owner will endeavor to cooperate with the Contractor's operations when the Contractor has notified the Owner in advance of need for changes in operations in order to accommodate construction operations. This will be coordinated through the Architect.
 - .2 Conduct the work so as to cause the least interference with the Owner's operations.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.01 PRECONSTRUCTION CONFERENCE:

- .1 See Section 01200 - Project meetings 1.02.

3.02 SECURITY PROCEDURES:

- .1 Limit access to the site to persons involved in the work.
- .2 Provide secure storage for materials for which the Owner has made payment and which are stored on site.
- .3 Secure completed work as required to prevent loss.

3.03 COORDINATION:

- .1 The General Contractor shall coordinate his activities with the activities of other Sub Contractors.
- .2 If necessary, inform each party involved, in writing , of procedures required for coordination; include requirements for giving notice, submitting reports, and attending meetings.
- .3 See other requirements in other portions of the contract documents.

END OF SECTION 01010